

ALABAMA BOARD OF NURSING

REGULAR BOARD MEETING

Fiscal Year 2012-2013

Suite 350, RSA Plaza

770 Washington Ave

Montgomery, Alabama

April 18, 2013

I. CALL TO ORDER

A. Roll Call

The meeting was called to order at 9:00 a.m. on April 18, 2012. The following Board members were present: Martha G. Lavender, RN, DSN, President; Carol Stewart, CRNP, MSN, Vice-President; Eugene Akers, PhD; Pamela Autrey, PhD., MSN, RN; Catherine Dearman, RN, PhD; Miriam Ellerbe, LPN; Maggie Lee Hopkins, LPN; Gregory Howard, LPN; Amy Price, MSN, RN; and E. Laura Wright, MNA, CRNA, PhD. Leslie Vinson, Executive Secretary/Recorder was present. Staff members attending portions of the meeting were: Peggy Benson, MSN, RN, Legal Nurse Consultant; Cathy Boden, MSN, RN, Legal Nurse Consultant; Charlene Cotton, MSN, RN, Advanced Practice; Dawn Daniel, MSN, RN, Probation Nurse Consultant; Mary Ed Davis, MSN, RN, Voluntary Disciplinary Alternative Program; Kristine Jordan, Administrative Support Assistant; Carolyn Morgan, MSN, RN, Practice/Continuing Education; Robert Rollins, IT Systems Associate; Andy Stewart, Director of Licensing and IT; Patrick Samuelson, Assistant General Counsel; and Alice Maples Henley, General Counsel.

B. Declaration of Quorum

A quorum was declared with ten Board members present. Francine Parker, EdD, MSN, RN, was not present. Lynda F. LaRue, RN, ADN, CMTE, arrived at 9:15 and Melissa Bullard, LPN, arrived at 9:26.

C. Statement of Compliance with Open Meetings Act

Prior notice of this meeting was posted on the Secretary of State's web site in accordance with the Alabama Open Meetings Act.

D. Review of Agenda

1. Additions, Modifications, Reordering

2. Adoption of Agenda

On April 18, Mr. Howard moved that the Board approve the Agenda. Ms. Hopkins seconded. Motion carried without objection.

Ms. Price was not present from 9:01 to 9:03 a.m.

II. ADVANCED PRACTICE

A. Fast Track Applications

Ms. Cotton reported that the roster includes thirty-one applications for collaborative practice that meet the criteria for fast track approval without Joint Committee review.

Applications for remote site practice, additional skills and/or special formulary will be presented to the Joint Committee at the May 14, 2013 meeting.

Ms. Cotton provided copies of the roster of applications for the Board's review and approval.

On April 18, Mr. Howard moved that the Board approve the applicants for collaborative practice as listed in the roster. Dr. Wright seconded. Motion carried without objection.

III. STRATEGIC PLANNING SESSION

A. Background Reading Materials

The Board was provided copies of the marketing plan that was presented to the Board at the October 2012 Board meeting, *Performance Leadership: 11 Better Practices that can Ratchet up Performance*, 2009-2013 Strategic Plan, information from Kathy Apple, NCSBN, strategic plans from other boards of nursing, and the ABN Mission, Values and Vision, for their review.

B. Introductions

Dr. Lavender introduced Rex Snider and Dan Tennimon, facilitators.

Rex Snider and Dan Tennimon, Troy University, gave background

information about themselves. Each Board member and staff introduced themselves and told something unknown about themselves.

C. What is a Strategic Plan

Mr. Snider conducted a power point presentation.

D. Differentiate Strategic Goals/Strategies vs. Operational Goals/Strategies

Mr. Tennimon conducted a power point presentation on the difference between strategic goals and operational goals.

E. Determine Duration of Strategic Plan

Dr. Lavender reported that the Board voted to develop a five year strategic plan.

F. Review ABN's Current Mission Statement, Values and Vision

The Board reviewed ABN's current Mission statement, Values and Vision.

Dr. Lavender reported that she would like to review the Board's Values and the statements behind them at the May Board meeting.

G. SWOT (Strengths, Weaknesses, Opportunities, Threats) Exercise

The Board listed their strengths, weaknesses, opportunities and threats.

H. Discuss Current Issues

The Board listed the current issues they face as a Board.

I. Provide Basic Guidance on Goals/Strategies

The Board broke up into two groups to come up with five to seven goals based on the strengths, weaknesses, opportunities and threats. Mr. Tennimon facilitated group one and Mr. Snider facilitated group two.

The Board reconvened and compared the goals of the two groups.

After discussion, the Board decided on the following goals: 1) Increase efficiency and effectiveness of Regulatory outcomes (Obtain law enforcement authority; IT/web site; Legal/VDAP; Nursys; Board operations); 2) Improve public perception of the Board and Nursing (Marketing Plan; Centennial B-day; Consumer campaign; Enhance; Improve; Clarify); 3) Promote full scope of practice for all nurses in Alabama (Look at the Current Regulations; Promotion of LPN scope; APRN); 4) Ensure effective leadership of ABN members (Board development); 5) Assure public protection through evidence-based processes (Research; Educational programs); 6) Improve participation in and collaboration with all internal and external stakeholders proactively (Organizations/bodies; AHCA; LTC home association); and 7) Improving Nursing Education Process Processes (Evaluation of programs; Decrease gap between Education and practice; NCLEX).

On April 18, Ms. Bullard moved that the Board approve the seven goals. Dr. Wright seconded. Motion carried without objection.

Ms. Price was not present from 12:14 to 12:16 p.m.

The Board discussed combining goals seven and five.

On April 18, Dr. Autrey moved that the Board combine goals seven and five. Ms. Price seconded. Motion carried without objection.

The Board assigned the following Champions and Champion teams to each goal: 1) Goal 1: Champion, Dr. Lavender; Champion Team, Dr. Dearman, Dr. Wright, Mr. Rollins, and Dr. Akers; 2) Goal 2: Champion Mr. Howard; Champion Team, Dr. Akers and Ms. Ellerbe; 3) Goal 3: Champion, Ms. Stewart; Champion Team, Ms. Bullard, Ms. LaRue, and Dr. Wright; 4) Goal 4: Champion, Ms. Price; Champion Team, Dr. Lavender and Dr. Dearman; 5) Goal 5: Champions, Dr. Dearman and Dr. Autrey; Champion Team, Dr. Wright and Mr. Howard; and 6) Goal 6: Champion, Dr. Parker; Champion Team, Ms. Hopkins.

Dr. Lavender asked the Board to be thinking about the reporting format and template for the strategic plan, smart strategies that can be measured and due dates.

Dr. Lavender reported that the Champions should have goal objectives, proposed performance measurements and outcomes ready for the June Board packet.

J. Suggested Assessment Plan

Mr. Snider and Mr. Tennimon provided an example of a reporting template.

Dr. Dearman was not present from 1:33 to 1:35 p.m.

Dr. Akers was not present from 1:37 to 1:41 p.m.

Ms. Ellerbe was not present from 1:29 to 1:34 p.m.

K. Meeting Summary

The Board discussed strategic planning, developed strategic plan goals, Board commitment and ownership, compiling a written plan, and reviewed a template for reporting.

IV. NEXT MEETING: May 16-17, 2013, 9:00 a.m., Suite 350, RSA Plaza

V. OTHER

- Dr. Lavender welcomed the students from Alabama Southern Community College.
- Dr. Lavender reported that the Board is providing lunch for the staff at the May Board meeting in honor of nurse's week.
- Dr. Lavender thanked the facilitators for a great job.
- **On April 18, Mr. Howard moved that the Board go into Executive Session to discuss, with the Board's attorney, legal ramifications of and legal options for controversies not yet litigated but imminently likely to be litigated. Dr. Wright seconded. Motion carried without objection.**

Ms. Henley stated that she is an attorney licensed to practice law in Alabama and that the executive session exception for discussions with attorney regarding matters imminently likely to be litigated is applicable to the planned discussion.

Dr. Lavender reported that the Board would reconvene in open session at approximately 2:45 p.m.

The Board reconvened in open session at 2:48 p.m.

Ms. Price was not present from 2:35 to 2:49 p.m.

VI. BOARD MEETING DEBRIEFING

VII. ADJOURNMENT

The meeting adjourned at 2:49 p.m. on April 18, 2013.

Martha Lavender, President

Melissa Bullard, Secretary

Submitted by: _____
Leslie Vinson, Recorder
4/18/2013