

Continuing Education Audits

The Board will conduct audits to determine compliance with requirements for continuing education for license renewal. An audit consists of a review of documentation of continuing education. Nurses will be asked to submit records of continuing education activities/courses completed in the appropriate accrual period.

The records must be submitted within 30 days of the date the written request is mailed first class to the address of record. The Board will review individual online CE records for all nurses selected for audit. If the records are not submitted within the time frame noted above a CE late fee of \$150.00 will apply (See Reporting Requirements and Audit rule number (4) below).

For your convenience and future reference, you may wish to bookmark the Alabama Administrative Code Link [<http://www.abn.alabama.gov/Content.aspx?id=134>]
Reporting Requirements and Audit are located in **Rule 610-X-10-.07**.

610-X-10-.07 Reporting Requirements and Audit

(4) A registered nurse or licensed practical nurse who fails to reply to the notice of continuing education audit within thirty days of the date a written request is mailed first class to the address of record shall pay a late continuing education compliance fee in the amount published in the fee schedule.